



**Mornington
Peninsula** Shire

**New Balance Southern Peninsula
Representative Tournament**

TOURNAMENT OPERATIONS MANUAL

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Team Registrations

Team registrations close on 23 October 2026 at 5pm, or when we reach capacity.

Teams that withdraw after entries close will receive only a 50% refund. Teams that withdraw after fixtures have been released may not receive any refund.

Fixtures are expected to be released approximately five days prior to the tournament. If this date changes, we will notify team contacts by email. Please do not contact the office regarding the release of the fixture, as this will only prolong the release.

The tournament is for representative teams only. This includes squad teams and country teams. We run the New Balance Southern Peninsula Community Tournament each July school holidays.

Fees

Team entry

We are continuing with the all-inclusive team entry model, so there are no player or spectator entry fees.

- All divisions: \$540 per team.
- No player or spectator fees – all fees are inclusive of the team entry.

Clubs entering teams

Clubs entering a bulk number of teams should contact tournament@sthpen.com.au for payment and entry options.

Event Contacts

Email: tournament@sthpen.com.au

Tournament Office: Old White Hill Road, Dromana

Tournament Phone: 03 5981 0347

Venues

A full list of venues can be viewed at www.sthpen.com.au/tournament.

Competition Format

Competition Structure

There will be eight (8) Championship divisions offered. Championship Reserve divisions may only be offered where there are a sufficient number of high-level entries that are eligible for Championship.

The remaining divisions will be organised into Division 1, Division 2, and so on.

Pools

Each division will be split into two pools, except where it is impractical to do so. Teams will generally be fixtured into either:

- 2 pools of 4 teams;
- 2 pools of 5 teams; or
- 1 pool of 6 or 7 teams.

Finals

Two pools (four teams per pool)

- Semi Final 1: 1st Pool A vs 2nd Pool B
- Semi Final 2: 1st Pool B vs 2nd Pool A

- Consolation game: 3rd Pool A vs 3rd Pool B
- Consolation game: 4th Pool A vs 4th Pool B
- Grand Final: Winner of Semi Final 1 vs Winner of Semi Final 2

Two pools (five or more teams per pool)

- Semi Final 1: 1st Pool A vs 2nd Pool B
- Semi Final 2: 1st Pool B vs 2nd Pool A
- Consolation game: 3rd Pool A vs 3rd Pool B
- Consolation game: 4th Pool A vs 4th Pool B
- Grand Final: Winner of Semi Final 1 vs Winner of Semi Final 2

Single-pool divisions

- 1st placed team vs 2nd placed team play off in the Grand Final.

The minimum number of games a player must play to be eligible for a finals match is one (1).

Game Operation Rules

3 Point Line	If there are two 3-point lines on the court, the inside line is used by U12s and U14s, and the outside line is used for U16s and U18s.
Ball Size	U10 – Size 5 U12 – Size 5 U14 – Size 6 U16 – Boys (7) & Girls (6) U18 – Boys (7) & Girls (6) The ball is provided by the first-named team.
Score Bench	Divisional matches Each team must supply at least one (1) competent score-table official for each of their games. The score table consists of one person for electronic scoring and one person for the game clock (scoreboard). Championship matches Each team must supply two (2) competent score-table officials for each of their games. The score table consists of a person for the shot clock, electronic scoring and the game clock (scoreboard). Should a disagreement arise over allocated duties, the first-named team is responsible for the game clock / shot clock, and the second-named team is responsible for electronic scoring.
Sin Bin	The Sin Bin rule is not in use at this tournament. However, a zero-tolerance policy applies to any inappropriate or abusive behaviour from any participant, including spectators (see Appendices).
Late Penalty	For each minute a team is late for their scheduled match, their opponents are awarded 1 point, up until half-time. Any team that arrives 20 minutes or more after the scheduled start forfeits the match, with the result recorded as 20-0.
No. of Players	A team may not commence a match with fewer than four (4) eligible players. A team may use any number of eligible players across the tournament, but no more than twelve (12) in any one match.
Uniforms	A player is not permitted on court unless wearing their team's correct uniform. Allowance is made for teams with slightly different coloured uniforms, but it must be clear which team a player belongs to. Tops must display permitted numbers as per FIBA regulations. In the event of a colour clash, Team A (first-named) has priority.

Timing Rules

Championship Games

Championship matches use the following timing rules, based on a 90-minute time slot:

- U12s: 4 x 7 minute quarters, including finals (no shot clock).
- U14, U16, U18: 4 x 8 minute quarters, including finals (shot clock).
- The clock stops on all whistles and timeouts throughout the game, and on made field baskets in the last two (2) minutes of the final quarter.
- Warm-up is a minimum of 3 minutes.
- Quarter-time, half-time and three-quarter-time intervals are 1 minute each.
- Two (2) timeouts per team per game (strictly 1 minute each).
- A 24-second shot clock operates in all Championship divisions except Under 12s:
 - U14s have no 14-second reset, and the 24-second clock does not start until the ball goes into a team's front court. The ball goes into the front court when, during a dribble, the ball and both feet of the dribbler are in the front court; otherwise, when the ball touches the front court.
 - U16 & U18 use a 14-second reset where available.

Divisional Games

Divisional matches use the following timing rules, based on a 90-minute time slot:

- 2 x 20 minute halves. The clock starts on time regardless of whether teams are ready.
- The clock stops on all whistles in the last one (1) minute of the second half only, when substitutions and timeouts are allowed. If the game has a margin of 10 points or more with less than one (1) minute remaining, the clock will not stop.
- Two (2) timeouts per team per game. No timeouts are allowed in the last one (1) minute of the first half.
- The half-time break is one (1) minute.
- Warm-up is a minimum of two (2) minutes, unless otherwise altered by the Tournament Director.
- The following divisions use the 24-second shot clock where available:
 - U16 Boys & Girls – all divisions where available.
 - U18 Boys & Girls – all divisions where available.

There is no 14-second shot-clock reset for any divisional games.

All Divisions

- All timing rules are the same for finals, except no drawn finals are allowed.

Overtime

- One (1) minute break.
- An extra three (3) minutes is played.
- All fouls and timeouts remain as they were in the last period.
- The clock runs in line with the relevant division rules (e.g. divisional – last minute).
- Any additional extra periods follow the same rule.

In the event of extreme hot weather, additional timeouts may be enforced, and the length of halves may be reduced, at the discretion of the Tournament Director and in line with Basketball Victoria policies.

Competition Points System

Draws are allowed in round games. Finals games must have a result; if scores are tied at the end of regulation, extra periods of 3 minutes are played and repeated until a winner is determined.

Points for pool / round games are awarded as follows:

- Win = 3 points
- Draw = 2 points
- Loss = 1 point
- Bye = 0 points
- Forfeit = 0 points

Ladder tiebreakers

Ties for ladder position are decided as follows:

- Where the tied teams have played each other, head-to-head results of the games between them decide their final positions.
- Where the tied teams have not played each other, percentage is used, then points for. (Percentage is total points scored divided by total points conceded.)

General Rules

1. A team that forfeits a match for any reason will be fined \$100 per game once the fixture has been published.
2. Any team that plays an ineligible player may be penalised, which may include forfeiting all matches in which that player participated. Eligibility is assessed on whether the player's name appeared on electronic scoring.
3. Players must not wear equipment or objects prohibited by Basketball Victoria or Basketball Australia.

Blood Policy / Floor Wiping

Team managers of any team involved in an incident involving blood are responsible for the removal of blood from the court surface during the tournament. Blood kits will be available to assist with this.

Each team must monitor and wipe any water, sweat and similar from the half of the court in front of their team bench. Teams must provide adequate towelling for this task.

No Zone Policy – U10 to U14 Games

At no stage is a zone defence permitted in any age group Under 14 or below during the tournament. The tournament adopts VJBL's interpretation of a zone; this is the only No Zone rule to be applied.

Interpretation

Coaches are not permitted to instruct a team to play zone; teams must play man-to-man defence using correct man-to-man defensive principles.

If a coach has not instructed their team to play a zone, but the team is playing a zone outside of those instructions, it is the coach's responsibility to ensure the team plays man-to-man defence. No excuses will be tolerated for failure to do so, as the coach has the power to remove offending players from the court if they are not playing correct man-to-man defence.

The Tournament Director will determine violations of the No Zone rule by investigating one or more of the following:

- One or more players were not in an acceptable man-to-man defensive position in relation to the player they are guarding and the player with the ball.
- A cutter moved all the way through the key and was not defended using acceptable man-to-man defensive techniques.

- Following a trapping, or help-and-recover, situation the team made no attempt to re-establish correct man-to-man defensive positioning.
- The team zone-pressed and did not assume man-to-man defensive positioning once the ball had been advanced into the half court.

Complaints and penalties

A complaint may be made by the opposition coach, game referees or referee supervisor through the website.

The Tournament Director may investigate any team suspected of playing zone by viewing the game, viewing video footage obtained from the game, or reviewing the written complaint.

At no stage are the coach, players or spectators to approach the opposition team, referees or referee coaches to discuss an alleged incident during or after the game. This avoids unnecessary conflict between the two teams. Offenders may be put on report.

To make a complaint, send in a No Zone Report form (available from any stadium's front desk) and return it with video and written evidence within 90 minutes of the game finishing. A No Zone Report must be accompanied by a \$50 bond, which will not be refunded if a zone is not found.

The video evidence must show the entirety of the defensive possession, and we recommend at least three clips be sent. In exceptional circumstances we will accept fewer clips if a blatant breach of the rule has been made.

If a team is found by the Tournament Director to have been playing a zone, the team will forfeit the game. Discretion may be used by the Tournament Director and an independent party where a player forgets and the coach is actively coaching them out of it.

The rule will not apply when a team has 4 or fewer players on the court; in that case, they may play a zone.

First Aid

First aid will not be provided at any of the venues (except for ice packs and band-aids). All teams are expected to have their own basic first aid kits and to attend to basic injuries themselves.

Useful contacts in the case of an injury or incident:

Service	Address	Phone
Ambulance	—	000
Rosebud Emergency Department	1527 Point Nepean Road, Rosebud	03 5986 0666
Frankston Emergency Department	2 Hastings Road, Frankston	03 9784 7777
Dandenong Emergency Department	135 David St, Dandenong	03 9554 1000
Rosebud Sports Medicine	42-44 Boneo Road, Rosebud	03 5986 3655
Mornington Sports Medicine	15 Railway Grove, Mornington	03 5973 5511
Langwarrin Sports Medicine	83-85 Cranbourne-Frankston Road, Langwarrin	03 9789 1233

Player Registrations

After registering your team, you will receive a confirmation email with a team link to register players and further details. Players must register online prior to 5pm on Wednesday 4 November 2026 to appear on electronic scoring.

Finals Presentations

Following each grand final time slot, a presentation is held at the venue the game was played at. Only 11 medals are presented to each team (10 players, 1 coach). A representative from each team is given the opportunity to say a few words before awarding their players with their medallions.

Age Group Guide

For the 2026 Tournament, the age groups are defined as follows:

Age group	Top age (born on/after)	Bottom age (born on/before)
Under 10	1 January 2018	31 December 2019
Under 12	1 January 2016	31 December 2017
Under 14	1 January 2014	31 December 2015
Under 16	1 January 2012	31 December 2013
Under 18	1 January 2010	31 December 2011
Under 20	1 January 2008	31 December 2009

Players may play in an older age group if they wish (for example, an U14 player playing up in U16s).

Tournament Website and Related Documents

To view all related links and documentation, please visit our tournament website:
www.sthpen.com.au/tournament.

Child Safeguarding

Southern Peninsula Basketball Association is a child safe organisation and operates in line with the Basketball Victoria Child Safeguarding Policy. This tournament involves large numbers of junior participants across multiple venues, and the safety and wellbeing of every child is our highest priority.

- All coaches, officials, team staff and volunteers must comply with the Basketball Australia Code of Conduct and Ethics (see Appendices) and hold a current Working with Children Check where required.
- Any concern for the safety or wellbeing of a child – including suspected abuse or grooming, or a breach of the Code of Conduct involving a minor – must be reported immediately to the Tournament Office or the SPBA Child Safety / Member Protection Officer.
- Where a child is at immediate risk, call 000.
- Concerns involving child safety are handled confidentially and are escalated to Basketball Victoria and the relevant authorities as required. They are not subject to the standard tournament dispute process, nor to the rule that reports are not dealt with during the tournament, where a child's immediate safety is concerned.
- Coaches and team staff must follow the Code of Conduct requirements regarding physical contact with minors, change-room supervision, and avoiding unaccompanied, unobserved one-on-one situations with children.

Child Safety / Member Protection Officer: childsafesthpen.com.au

Appendices

Basketball Australia Code of Conduct and Ethics

As a coach, official or support staff member appointed by Basketball Australia (BA), or by a member organisation that has adopted the code, you are expected to meet the following requirements in regard to your conduct at all times.

1. Comply and encourage compliance with BA standards, Constitution, By-Laws (including but not limited to the Anti-Doping and Member Protection By-Laws) and policies.
2. Encourage and adhere to the rules and spirit of the sport of basketball, including national and international guidelines, regulations and rules that govern BA, the game of basketball and the particular competition in which you are participating.

3. Make a commitment to providing a quality service to athletes, BA and the game of basketball by maintaining or improving your current level of accreditation; seeking continual improvement through performance appraisal and education; providing a training program which is planned and sequential; and maintaining relevant records.
4. Be fair, considerate and honest with all players, officials and team members. Ensure that every player's time spent with you is a positive experience by providing each player with equal attention and opportunities; respecting the talent, developmental stage and goals of each individual; and helping each player reach his or her full potential.
5. Do not use your involvement with BA to promote your own beliefs, behaviours or practices where these are inconsistent with those of BA.
6. Refrain from any form of abuse, harassment or discrimination, or any conduct which might reasonably be regarded as abuse, harassment or discrimination towards others. Be alert to any such conduct directed towards athletes from other sources while they are in your care.
7. Ensure that any physical contact with players is appropriate for the situation and necessary for the player's skill development.
8. Refrain from any intimate relationship or affair with athletes under your care, supervision or tutelage.
9. Avoid unaccompanied and unobserved activities with persons under the age of 18 years wherever possible.
10. Treat people involved in the game of basketball with courtesy, respect and proper regard for their rights and obligations, and in particular respect the spirit of fair play and non-violence.
11. Team coaching staff and management should not remain in team changing rooms unnecessarily. Generally, coaching staff and management should only be required in changing rooms for pre-game or post-game meetings between coaches and athletes, or if attendance is otherwise required by an athlete.
12. Refrain from any conduct which is, might reasonably be regarded as, or is being investigated for potentially being, a breach of the criminal law applicable to the jurisdiction in which you are located at any time.
13. Do not denigrate and/or intimidate players, officials, spectators or event organisers.
14. Refrain from unnecessary or obvious dissension, displeasure or disapproval with officials' decisions or with spectator or player conduct.
15. Be responsible in the consumption of alcohol products. You must also be responsible for the consumption of alcohol products by athletes in your care who are under the legal age for consumption of such products.
16. Treat another person's property with respect and due consideration of its value.
17. Do not make statements, or take part or otherwise participate in demonstrations (whether verbally, in writing, or by any act or omission), regarding political, religious or racial matters, or any such matters which are prejudicial or contrary to the objects, purposes or interests of BA, or which bring BA or the squad or team into disrepute.
18. Show concern and caution towards sick and injured athletes by providing a modified training program where appropriate; allowing further participation in training and competition only when appropriate; seeking medical advice when required; and maintaining the same interest and support towards sick and injured athletes.
19. Provide a safe environment for training, facilities and competition by ensuring equipment and facilities meet safety standards, and ensuring equipment, rules and the environment are appropriate for the age and ability of the athletes.
20. Behave, and encourage behaviour, that upholds the highest standards of integrity and dignity. Uphold, and do not injure or compromise, the standing and reputation of Basketball Australia.
21. Do not engage in, or encourage, any conduct which is unbecoming of a BA representative, that brings the game of basketball and/or BA into disrepute, or is otherwise harmful to the interests of basketball and/or BA.

22. Be a positive role model for basketball and players. Encourage your players to demonstrate the qualities outlined in this Code.

Social Media Code of Conduct

(Adapted from Basketball Victoria.)

1. **Social media can be fun, helpful and dangerous.**
Comments, notes and photos posted on social media sites are usually constructive and positive. But negative comments and images, bullying, criticism and sexist remarks can be dangerous and harmful to people's wellbeing and reputation, and to the image of the sport.
2. **Do not use social media to be critical of teammates, coaches, officials, administrators, volunteers or spectators.**
Any comment you make on social media has the potential to be seen by millions of people. That is great if comments are positive, but extremely negative and harmful if they are critical of people. Before you post, ask yourself: would I want millions of people to read something negative about me?
3. **Always assume the person you are talking or writing about will see what has been said or written.**
Just because an online chat is between two people does not mean it stays private. Social media is accessible to everyone. Even if the person you are discussing does not see it, somebody else may, and you rather than the person will be seen in a negative light.
4. **Use social media as a positive outlet to promote players, teammates, teams, clubs and others involved in basketball.**
Posting results and acknowledging individual and team performances makes many people aware of achievements. That has a positive effect and should be used, encouraged and embraced wherever and whenever possible.
5. **Remember to show respect.**
When using social media, show the same respect and regard for people that you would show when playing, officiating or attending a basketball game.
6. **When in doubt, leave it out.**
If you are unsure whether what you are posting is appropriate, it is best not to post it.
7. **Do not tolerate or condone poor social media behaviour or actions.**
If you observe poor behaviour, do not accept it. Remind people of their responsibilities and warn that action can be taken. Where minors breach the code, alert their parents. If you believe a breach is serious, report it to team, club or association officials.
8. **Be aware that your actions on social media may have serious consequences.**
If you are found to have acted improperly on social media regarding a basketball-related matter, you are liable to disciplinary proceedings and may face a tribunal hearing. A suspension from basketball could be imposed.
9. **Consider social media to be your personal brand.**
Your internet presence fuels any perception of your personal brand, whether you like it or not. Be mindful of the content of photos, status updates and posts, and whether they reflect who you are and how you want people to see you.

Disputes / Protests

The interpretation of the normal playing rules by a referee shall not be considered grounds for a dispute.

Where a team considers there are grounds for a dispute, a recognised official of the team must put the matter in writing at the tournament office not more than one hour after completion of the match in which the dispute occurred, accompanied by a \$50.00 bond. The bond is refunded only if the case is proven.

The Tournament Director shall determine if there is a case for a dispute hearing. If there is a dispute hearing:

- All affected parties have the right to representation.

- No person from an affected party shall be on the disputes committee.
- The Tournament Director shall select three people, chosen with recognition of experience.
- The findings of the disputes committee are final.

Reports & Tribunals

- Reports may be made by any referee, referee coach, or any staff member of Southern Peninsula Basketball Association.
- Any report lodged during the tournament will not be dealt with during the tournament; it will be referred to Basketball Victoria after the event.
- The Tournament Director reserves the right to suspend or remove any reported person until a suitable tribunal can be held, if deemed necessary.

Correctable Errors

Officials may correct an error where a rule is inadvertently disregarded, for up to two possessions from the time of the error, in the following situations:

- Awarding an unmerited free throw or throws.
- Failing to award a merited free throw or throws.
- Erroneously awarding or cancelling a point or points.
- Permitting the wrong player to attempt a free throw or throws.

General procedure

To be correctable, the above errors must be recognised by the officials, referee supervisor, or score-table officials before the ball becomes live following the first dead ball after the game clock has started following the error. An official may stop the game immediately upon recognising a correctable error if neither team is placed at a disadvantage.

Any fouls committed, points scored, time used, or additional activity that occurred after the error and before its recognition will not be nullified.

After the correction of the error, and unless otherwise stated in the rules, the game resumes at the point it was stopped to correct the error. The ball is awarded to the team entitled to it at the time the game was stopped.

If a coach believes that, during this period of the game, they have been adversely affected by a decision made by an official, referee or umpire, the following action may be taken:

- When the incident occurs, the coach approaches the score table for a timeout to advise the official that there is a correctable-error situation. The referee may discuss the matter with the coach to explain the decision or, if necessary, examine the stadium scoring console and check the score and playing time. At the discretion of the referee, and based on the validity of the stoppage, the error may be corrected.
- If the timeout was necessary to correct an error, it is regarded as an administrative timeout and returned to the team.

Reserve Powers

The Tournament Director has the power to make necessary additional rulings, provided these are not contrary to the regulations of Basketball Victoria.

Zero Tolerance Policy

To ensure a safe and enjoyable playing environment for all players, officials and participants, Basketball Victoria Country has implemented a Zero Tolerance Policy for inappropriate behaviour by team officials, parents and spectators. The policy ensures that:

4. Zero tolerance is shown towards any inappropriate or abusive behaviour from team officials, parents and spectators.

Any team official, parent/guardian and/or spectator who feels the necessity to:

- persistently or wilfully question or challenge the rulings of the referees;
- display conduct which is inappropriate in a junior sporting environment;
- berate or abuse game officials (e.g. referees and score-table personnel);
- berate or abuse team officials;
- berate or abuse players;
- berate or abuse other parents or spectators; or
- berate or abuse any game-day official, such as a court supervisor, referee supervisor or association representative,

will be asked to leave the venue immediately by the referee supervisor or venue supervisor. Failure to leave when requested will result in a tournament representative taking appropriate action to safeguard the safety of players, spectators and officials. No warnings need be given before the above action becomes necessary.

Basketball Victoria Heat Policy

(Extract from the Basketball Victoria Participants Protection By-Laws.)

In 2007, Basketball Victoria amended its Participants Protection By-Laws to introduce a requirement for monitoring temperature on court when the weather is hot. This requires that all stadiums be fitted with a thermometer, that the inside temperature be taken every hour while the stadium is in use, and that a note of the temperature be kept in a permanent written record at the stadium.

Taking the Basketball Victoria policy into consideration, the following will be used for the tournament.

Climate Policy

3.1

All persons involved in the organisation of games must be aware of the effect that extremes of weather can have on people playing or attending basketball, and must put in place adequate contingencies to minimise risk to persons, particularly when high temperatures are expected. Where high temperatures are expected, organisers must know the extremes of temperature which can occur in the particular venue.

3.2

Where high temperatures are expected, game organisers must make reasonable attempts to ensure:

- full knowledge of the availability of first aid equipment and first aid and medical personnel is accessible by all persons attending;
- referees and other officials are aware of the symptoms of heat stress and are instructed to be alert to any such symptoms;
- referees are instructed to initiate regular extra timeouts during the game and to shorten the game if necessary;
- players are made aware of the need to hydrate regularly before and after the game, and that facilities are available for them to do so;
- facilities are available for players and others to externally cool themselves with water, fans or other means;
- adequate supplies of ice and ice packs are available for use where appropriate; and
- proper advice is available to coaches and players on the effects of heat, the symptoms of heat stress, the need for proper hydration, and the facilities available to prevent or treat heat stress.

3.3

All stadiums must be fitted with a thermometer. On hot days, court temperature must be taken hourly while the stadium is in use, and must be recorded in a permanent record kept at the stadium. If the stadium is in sections, the temperature must be taken in each section.

3.4

(a) When the court temperature reaches 30°C, competition organisers must consider implementing the following timing rules; where the court temperature reaches 35°C, they must implement them:

- game time must be reduced by 2 minutes per half, with 2 team timeouts per half;
- the clock must stop for each timeout, and the referee must call an additional compulsory timeout close to the halfway mark in each half;
- each team must call a timeout before the compulsory timeout and after the compulsory timeout. If a coach does not call a timeout as required, the referees will intervene, call a timeout, and attribute it to the respective team.

(b) When the court temperature reaches 40°C, games must be abandoned:

- if a game is abandoned before it commences, or before or at half-time, it is counted as a draw;
- if a game is abandoned after half-time, the game score stands as the final result.

The introduction of the above Heat Policy rule, and notification to teams, will be by the Tournament Director.