



Assistant Coach Position Description

JOB TITLE	Assistant Coach, Southern Peninsula Sharks representative team
DATE	1 August 2026
TYPE	Volunteer coaching appointment - honorarium may be payable
REPORTS TO	Team Head Coach and Head of Coaching & Pathways

Organisational Context

Southern Peninsula Basketball Association

The Southern Peninsula Basketball Association (SPBA) is the largest not-for-profit sporting organisation on the Mornington Peninsula. Our objective is to administer the sport of basketball from Mornington to Sorrento. Providing an avenue for its players, coaches, officials and administrators to participate and develop through organised competitions and development programs.

Southern Peninsula Basketball Association represents our members of all skill levels, abilities and ages. We provide a range of services, including competitions, development programs, high performance programs and further development opportunities for our players, coaches, referees, administrators and volunteers. We pride ourselves on our community involvement in the wider Mornington Peninsula region. These services/programs focus on providing development opportunities in a fun, safe and engaging environment. SPBA operates across multiple venues, including Dromana, Rosebud & Sorrento.

Southern Peninsula Basketball Association is governed by a Board of Management primarily elected by the members and it holds affiliation and accreditation with Basketball Victoria.

Further information about Southern Peninsula Basketball Association, its programs and services are available on the Southern Peninsula Basketball Association website at www.sthpen.com.au.



03 5981 0347



Dromana Basketball Stadium
Old White Hill Road, Dromana
Hillview Stadium
Boneo Road, Rosebud



www.sthpen.com.au
PO Box 122 Dromana, 3936



Our Values

We are RESPECTFUL

We show admiration and consideration for abilities, qualities, achievement and cultures of each other and the broader community. Our respectful behaviour earns the respect of others for all that we do as individuals and as an Association.

We are INCLUSIVE

We provide a program that involves all of our community, regardless of background or ability. In conjunction with a culture that is fun, healthy and accessible.

We are TRUSTWORTHY

We operate with integrity, honesty and empathy in the willingness to accept and support a cohesive team culture.

We foster ENJOYMENT

We provide a positive environment that brings joy to the community within a social, safe and fun setting.

We drive EXCELLENCE

We constantly look for ways to improve and inspire success whilst providing diverse opportunities and aspiring to achieve the highest quality.

Purpose

The Assistant Coach supports the Team Head Coach in preparing, developing and delivering the team's program across the season. Working under the direction of the Team Head Coach, the role helps develop players individually and as a group, contributes to session delivery, and provides continuity when the Head Coach is unavailable.

The role is delivered in a manner consistent with SPBA's coaching framework and the Sharks Style of Play, and supports a connected pathway from junior to senior representative basketball.



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Key Responsibilities

- Assist the Team Head Coach in planning and delivering training consistent with SPBA's coaching framework, minimum program expectations and the Sharks Style of Play
- Lead drills, skill stations and small-group work as directed by the Team Head Coach
- Support individual player development, including review and feedback across the season
- Assist with game-day duties, including warm-ups, in-game input, observations, statistics and opposition analysis
- Help ensure the team is appropriately prepared for each fixture
- Provide continuity by deputising for the Team Head Coach at training or fixtures when required
- Contribute to building a connection between the Association's junior programs and its senior representative teams
- Support team staff and the playing group to meet their obligations to SPBA
- Comply with the regulations of the competition in which the team competes

Child Safety and Wellbeing

Southern Peninsula Basketball Association is a child safe organisation with zero tolerance for child abuse and neglect. This is a child-related position, delivered in line with Basketball Victoria's Child Safeguarding Policy, the Child Safe Practices and Basketball Australia's National Integrity Framework. SPBA's representative teams include athletes under 18 across both the junior and senior programs, so child safety is a core responsibility of this role rather than an incidental one.

The person appointed must:

- Hold a current Victorian Working with Children Check at all times and complete SPBA's child safety induction. The appointment cannot commence or continue without a valid Check.
- Work within the scope of the role and maintain appropriate professional boundaries, avoiding favouritism, gifts, private social contact, and one-to-one unobserved contact with any athlete under 18.



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- Communicate through parents or guardians and SPBA's approved channels, copying in SPBA and a parent or guardian - never private phone, social media or messaging - and never ask a child to keep communication secret.
- Ensure children are actively supervised, and that any physical contact, change-room, transport and overnight arrangements meet the Child Safe Practices.
- Use positive, respectful language and behaviour management. Never use physical punishment, or supply alcohol, tobacco, vapes, other drugs or unauthorised medication to a child.
- Photograph or film children only where directly related to their participation, appropriately, and with the required approvals.
- Act immediately on any concern, disclosure or allegation in line with the Child Safeguarding policy.

Inclusion

SPBA has a commitment towards the inclusion of all members of the community across all facets of our sport. SPBA recognises the influence and impact sport has on the wider community and encourages participation from the wider community regardless of age, race, religion, or disability.

Selection Criteria

All offers are subject to reference checks and a Working with Children Check.

Essential

- Coaching accreditation appropriate to the level, or a clear commitment to working towards it
- Demonstrated ability to support player and team development
- Ability to communicate clearly with players, team staff and officials in a professional and constructive manner
- Reliability and a willingness to work under the direction of the Team Head Coach
- Driven by strong ethics and values; open, honest and accountable for their actions
- A willingness to commit to the inclusion of all members of our culturally diverse community in the sport of basketball



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- A current Victorian Driver's Licence is required.

Desirable

- Experience using platforms such as Hudl & Sportscode
- Prior experience assisting a representative or high-performance program

Measures of Success

- Effective support to the Team Head Coach and smooth, well-organised session delivery
- Demonstrated player development and engagement across the season
- A positive contribution to the team environment and coaching group
- Contribution to a connected pathway between junior and senior representative programs
- The Assistant Coach's own development and readiness for future coaching opportunities

Time Commitment

Season timing varies by stream and competition. As a guide, the role involves attendance at team training and fixtures across the season, with additional time during the pre-season, trials and squad selection period. Away fixtures involve additional travel time.

Applicants should consider this commitment carefully. Where circumstances limit availability at particular points in the season, this can be discussed with the Team Head Coach and accommodated where possible.

What SPBA Provides

- An honorarium may be payable, to be determined for the appointment
- Support towards coach accreditation and development, including course fees and attendance at relevant coaching education
- Access to SPBA's video and analysis platforms
- The support of a Team Head Coach and team manager, and a wider coaching group
- Administrative and operational support through the Basketball Operations team
- Sharks coaching apparel



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- Insurance coverage under the Basketball Australia national insurance program
- Access to a range of benefits including 40% off New Balance
- Access to the Head of Coaching & Pathways for mentoring, program planning and support

Appointment and Review

The duration of the appointment will be determined with the successful applicant.

A review is conducted with the Team Head Coach and the Head of Coaching & Pathways at the end of each season, covering the role's contribution against the Measures of Success, the Assistant Coach's own development, and their interest in continuing. Reappointment is at SPBA's discretion and is not automatic.



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