



Southern Peninsula Tournament COVID Safe Plan

Organisation name: SOUTHERN PENINSULA BASKETBALL ASSOCIATION

Plan completed by: BEN WHITE – TOURNAMENT DIRECTOR (tournament@sthpen.com.au)

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1. Ensure physical distancing

Requirements

You must ensure participants, volunteers and organisers are 1.5 metres apart as much as possible.

This is being done by:

- Displaying signs to show patron limits at the entrance of enclosed areas where limits apply (where use of indoor areas are permitted under the restrictions)
- Minimising the build-up of people waiting to enter and exit the venue/facility by removing player and spectator entry fees
- Using floor markings where appropriate to provide minimum physical distancing guides

2. Wear a facemask

Requirements

- All staff and volunteers are required to wear a mask in public facing roles. Patrons must wear a mask if they cannot socially distance (unless exempt). Updated public health advice on masks is available at: <https://www.dhhs.vic.gov.au/face-masks-vic-covid-19>
- Where possible installation of screens or barriers in the venue/facility for additional protection
- Informing of participants, volunteers and organisers that cloth masks should be washed each day after use. However, if during the day the mask is visibly dirty or wet, the mask needs to be changed immediately and the dirty mask stored in an airtight bag or container until it can be washed.
- Develop and educate volunteers and organisers on strategies and practice changes to maintain physical distancing
- Reinforce messaging to participants, volunteers and organisers that physical distancing needs to be maintained during activities/events and during social interactions

- Educating participants, volunteers and organisers on hand and cough hygiene, including how to wash and sanitise their hands correctly
- No high fives, handshakes, or other physical contact other than physical activity permitted by the Chief Health Officer as part of the game
- Reinforcing the importance of not attending activities or events if unwell
- Ensuring appropriate information is available on the use of face coverings and PPE (if applicable)
- Regularly assess volunteers/organisers in attendance at the venue/facility to determine whether they are required to be there

3. Practise good hygiene

Requirements

- Frequent and regular clean and disinfect shared spaces, including high-touch communal items such as door knobs, shared equipment and telephones.
- We:
 - Clean surfaces with appropriate cleaning products, including detergent and disinfectant
 - Replace high-touch communal items with hygienic alternatives, for example single-use or contactless options, where possible to do so
 - Sharing of equipment should be kept to a minimum and all equipment must be cleaned and disinfected between use
 - Clean periodically
- Cleaning log kept
- Make soap and hand sanitiser available for all participants, volunteers and organisers throughout the venue/facility and encourage regular handwashing.
- Audits by Tournament Directors of processes

4. Keep records and act quickly if participants, volunteers or organisers become unwell

Requirements

- Support participants, volunteers and organisers to get tested and stay home even if they only have mild symptoms.
- The below plan will govern any outbreaks.

How will I know if I have been exposed to someone who has tested positive to COVID-19?

The Association or Club will be in contact with your club or team manager initially verbally. We will then provide further written advice directly to you via email.

This email will include any information you need in terms of if you are required to do anything.

All participants that are present on a court with a COVID-19 positive person or have likely crossed paths are strongly encouraged to get tested, regardless of the health requirements.

We will also contact teams that were present on either side of a game or training with a COVID positive attendee.

What do I do if I have tested positive and have attended a SPBA venue within 48 hours of symptoms developing?

If you have attended an SPBA venue within 48 hours of symptoms developing and testing positive to COVID-19, immediately contact the Association by gm@sthpen.com.au or 03 5981 0347.

Our COVID-Response Team Leader will have a confidential conversation with you regarding your attendance at our venue in order to determine SPBA's response.

What is SPBA's Process for a response to a positive case?

We have a COVID Response Team which ensures we can distribute accurate information in a timely manner to all participants.

COVID Response Team (CRT):

- Peter Caspersz – COVID Response Team Leader (CRTL)
- Ben White – COVID Response Operations Officer (CROO)
- Carmel Monaghan – COVID Response Staff Liaison (CRSL)

Process for exposure site:

1. Infected persons contact the Association on 03 5981 0347 or gm@sthpen.com.au
2. COVID Response Team Leader to notify COVID Response Team
3. CRTL to interview infected persons via phone to determine movements through the stadium
4. CRT to determine risk for each participant according to information gathered from interview and the Risk Matrix on page 2
5. CROO to prepare written advice to distribute after initial communications made
6. Notifications:
 1. CRTL to notify the club delegate or if no club delegate, the team/group manager of initial finding and probable requirements
 2. CRSL to notify staff and referees on shift
 3. CROO to notify venue owners/management (where required)
7. Distribute written advice as deemed necessary to affected members
8. If CRT deem necessary, prepare summary for website and/or social media

Additionally:

- Contact DHHS and notify the actions taken, provide a copy of the risk assessment conducted and contact details of any close contacts.
- Having a plan to immediately notify WorkSafe Victoria on 13 23 60 if identified a person with coronavirus (COVID-19) at your venue/facility.
- Having a plan in the event that you have been instructed to close by DHHS.
- Having a plan to re-open your venue/facility once agreed by DHHS and notify participants, volunteers and organisers they can return to the venue/facility.
- Records of all people who enter the venue/facility for more than 15 minutes for contact tracing. This does not include passive users of open parkland and recreational spaces.

5. Avoid interactions in enclosed spaces

Requirements

- Reduce the amount of time participants, volunteers, organisers, parents, carers and anyone in attendance are spending in enclosed spaces (e.g. entrances, foyers, bathrooms, changerooms and clubhouses).

This includes:

- Making sure that windows and air conditioning are set for optimum air flow at the start of each session or activity

- Where applicable, minimise the activity conducted in foyers, entrances, clubrooms, bathrooms and changerooms

6. Create workforce/activity bubbles

Requirements

- Limiting the number of participants, volunteers and organisers engaging in activities across multiple teams/venues/facilities where practical. This includes avoiding as much as possible, having participants playing across multiple teams and venues.
- Maintain records of all participants, volunteers and organisers who have disclosed they are engaging in activities across multiple teams/venues/facilities.